

Risk Assessment

Name of activity/ event/ location	Shavington Scout Hut Maintenance & Manual Handling Activities	Date of risk assessment	May 2023 Date of Next Review: May 2024	Name of who undertook this risk assessment	Chris Wood
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Hazard Identified? / Risks from it?	Who is at risk?	What is the risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	<i>Young people, Leaders, Visitors?</i>	<i>How are they at risk?</i>	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	<i>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</i>
Manual Handling Incorrect posture - through carrying heavy loads incorrectly	Users carrying.	Back strain or injury	<ul style="list-style-type: none"> Reminders on correct lifting are issued at Executive Committee and Leader meetings for cascade. Equipment to be broken down into manageable chunks where possible. Use of teamwork to manage loads. In particular when loading and unloading trailer for camps. Do not expect young people to carry equipment, regardless of how willing they are. If they do, ensure they do not exceed their limits and are continually supervised. Storage of heavy items at an appropriate height in storage spaces e.g. do not store heavy items above head height without appropriate equipment to reach the height. Use a trolley/cart to move heavy items. 	
Poor weather: Risk of slips and falls due to poor weather	All carrying out work	Risk of personal injury	<ul style="list-style-type: none"> Visual check of all surfaces prior to use for any spills or substances which might cause a slip/trip. Do not use equipment to work at height outdoors during poor weather. 	

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Falls: Risk of serious injury through falling from height	All carrying out work	Risk of personal injury	<ul style="list-style-type: none"> ● Avoid working at height if possible, for example using long handled tools for some jobs. ● Ensure equipment used is suitable for the job and designed for working at height. ● Consider if any specialist PPE is required for specialist jobs. 	
Use of Hand Tools and Equipment	All carrying out work	Volunteer could be harmed by improper use and selection of equipment/ tools or using faulty equipment	<ul style="list-style-type: none"> ● Ensure that all users understand how to use given tool ● Supervise use by maintenance leader to ensure correct use ● Use of Correct PPE ● Ensure clear instructions are given about jobs and tools available to be used. 	
Use of Power Tools such as Drills, Drivers, Saws	All carrying out work	Risk of personal injury	<ul style="list-style-type: none"> ● Only to be used by experienced users or under supervision to ensure competency ● PPE to be used, including gloves, safety glasses etc ● Equipment checked regularly for faults and replaced when needed. 	
Use of Strimmers & mowers	All carrying out work	Risk of personal injury	<ul style="list-style-type: none"> ● To be used by experience user ● Correct PPE to be used at all times including <ul style="list-style-type: none"> ○ Steel Toe Capped Boots ○ Eye Protection ○ Gloves 	
<p>Review due: <i>A risk assessment needs reviewing if circumstances change but also schedule regular reviews to ensure they are current, perhaps every 12 months? The review must include a detailed look at each element of the risk assessment in order to establish if any change is required.</i></p>				